

**MINUTES OF THE TOWN OF WAYNESVILLE BOARD OF ALDERMEN**  
**REGULAR MEETING**  
**October 25, 2016**

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**THE WAYNESVILLE BOARD OF ALDERMEN** held a regular meeting on Tuesday, October 25, 2016 at 6:30 p.m. in the board room of Town Hall, 9 South Main Street, Waynesville, NC.

**A. CALL TO ORDER**

Mayor Gavin Brown called the meeting to order at 6:30 p.m. with the following members present:

Mayor Gavin Brown  
Alderman Gary Caldwell  
Alderman Jon Feichter  
Alderman Julia Freeman  
Alderman LeRoy Roberson

The following staff members were present:

Rob Hites, Town Manager  
Woody Griffin, Town Attorney  
Amie Owens, Assistant Town Manager/Town Clerk  
David Foster, Public Services Director

The following media representatives were present:

Allison Richmond, the Mountaineer  
Cory Vaillancourt, Smoky Mountain News

1. Welcome /Calendar/Announcements

Mayor Gavin Brown welcomed everyone to the meeting and noted the following calendar events including:

- October 31 – Treats on the Street – 5:00 p.m. until 7:00 p.m. – Downtown
- November 7 – Haywood County Council of Governments Meeting – 5:30 p.m. Wells Events Center
- November 8 – Election Day
- November 11 – Veterans Day – Town offices will be closed
- December 9 – Employee Appreciation Luncheon to be held at the Waynesville Recreation Center from 11:30 a.m. until 2:00 p.m.

2. Adoption of Minutes

***Alderman Caldwell made a motion, seconded by Alderman Feichter, to approve the minutes of the October 11, 2016 regular meeting, as presented. The motion carried unanimously.***

## **B. CALLS FOR PUBLIC HEARINGS**

### **3. Call for Public Hearing to consider a request from Southern Concrete for rezoning of two properties to the Commercial-Industrial District**

David Foster, Public Services Director explained that in Elizabeth Teague, Development Services Director, absence, he was requesting a call for public hearing for Southern Concrete Materials in order to rezone two properties to consolidate business functions to one location. Due to a technicality, this issue had to go back to Planning Board. The Planning Board held another public hearing on October 17th with no one addressing the board. They forwarded a unanimous recommendation to approve the rezoning. Mr. Foster noted that this rezoning was more fitting with what the purpose of that area was zoned initially. He added that, from the view of the street maintenance and traffic control, moving the operations of Southern Concrete to one location would be a better option.

***Alderman Roberson made a motion, seconded by Alderman Freeman to call for public hearing to be held on November 8, 2016 at 6:30 p.m. or as soon thereafter as possible, in the Town Board Room, located at 9 South Main Street, Waynesville, to consider a zoning map amendment requested by Southern Concrete Materials, Inc. to rezone two properties - 120 Railroad Street, PIN 8605-71-1498 from Hazelwood Urban Residential to Commercial-Industrial District and 50 Vigoro Lane, PIN 8605-71-4029 from Hyatt Creek Regional Center Commercial to Commercial-Industrial District, as presented. The motion carried unanimously.***

### **4. Call for Public Hearing to consider the Amendment of the Town of Waynesville Cemetery Ordinance**

Mr. Foster informed the board that these revisions have been in the works for several years. The need to update is to clarify policies and procedures in the cemetery, standardize what can be placed in the cemetery, outline what is grandfathered in and provide for continued maintenance and upkeep of the cemetery.

Mayor Brown explained that there would be two public hearings for this ordinance amendment to allow citizens to review the proposed changes and to weigh in. Mr. Foster clarified that representatives from local funeral homes have been included in the drafting of the proposed changes.

***Alderman Roberson made a motion, seconded by Alderman Caldwell to call for a public hearing to be held on November 8, 2016 at 6:30 p.m. or as soon thereafter as possible, in the Town Board Room, located at 9 South Main Street, Waynesville, to consider the amendment of the Town of Waynesville Cemetery Ordinance. The motion carried unanimously.***

## **C. NEW BUSINESS**

### **5. Request for Street Closure from Hazelwood Baptist Church for a Fall Festival on Monday, October 31, 2016**

Mayor Brown explained that a request was received from Hazelwood Baptist Church to close the street between the church and its parking lot for safety for its Fall Festival on Monday, October 31. This

is a recurring event and has been approved in the past. This closure will not interfere with any activities planned by Folkmoot as their event is on Friday and Saturday.

***Alderman Roberson made a motion, seconded by Alderman Freeman to approve the street closure of Virginia Avenue between Hazelwood Avenue and Kentucky Avenue on Monday, October 31, 2016 between 5:00 p.m. and 9:00 p.m., as requested. The motion carried unanimously.***

6. Request Street Closure of Main Street for Treats on the Street, Monday, October 31, 2016

Mayor Brown explained that he had taken part in the Treats on the Street event for several years and due to safety considerations, would like to close Main Street from Church Street to Depot Street from 4:00 p.m. until 8:00 p.m. to allow for safe trick or treating on Main Street. Town Manager Rob Hites added that he has spoken with the Downtown Waynesville Association who could notify the merchants of the closure and assist with signage indicating removal of cars by 3:30 p.m. The staff was amenable to such closing and indicated that they had the capacity to do so.

***Alderman Feichter made a motion, seconded by Alderman Freeman to approve the closure of Main Street from Church Street to Depot Street beginning at 4:00 p.m. until 8:00 p.m. to allow for safe trick or treating as part of the Treats on the Street event. The motion carried unanimously.***

**D. COMMUNICATIONS FROM STAFF**

7. Manager's Report - Town Manager Rob Hites

Town Manager Rob Hites explained that he was asked to meet with Aldermen Feichter and Freeman and Chris Forga to discuss the proposed Hazelwood Parking Lot. Unfortunately, the meeting had to be postponed due to a Forga family illness. The meeting will occur in the next week and this discussion item will be brought back before the Board in November/December.

8. Attorney's Report – Town Attorney Woody Griffin

Town Attorney Griffin had nothing to report.

**E. COMMUNICATION FROM THE MAYOR AND BOARD**

No board members had any items to report on or to discuss.

**F. CALL ON THE AUDIENCE**

Dick Young addressed the board related to the relocation of Brown Avenue near Waynesville Middle School. Mr. Young also inquired about the railroad's right of way, sighting it as 100 feet. Mayor Brown explained that the right of way from center of track on each side is only 20 feet as of the 1927

condemnation suit. Mr. Foster added that the engineers chosen for the project can confirm the right of way based on their survey work.

Mr. Young asked if building a walking bridge above the street could have been built at a lower cost than moving the street and added that the students still had to cross the railroad tracks when going to the ballfield. Mr. Foster explained that once the project was closer to implementation, information would be shared with the board and the public.

Mayor Brown welcomed Allison Richmond from the Mountaineer as the newest to cover the Board Meetings and reminded everyone to vote.

#### **H. ADJOURN**

***There being no further business to discuss, Alderman Caldwell made a motion, seconded by Alderman Roberson to adjourn the meeting at 6:46 p.m. The motion carried unanimously.***

ATTEST

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Gavin A. Brown, Mayor

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Robert W. Hites, Jr., Town Manager

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Amanda W. Owens, Town Clerk